



## Request for Expression of Interest (Call for Applications)

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**Consultant Job:** Tracking Assignment for COVID-19 Response  
**Country:** Kenya  
**Duration:** 3 Months (June – August 2020)  
**Expression of Interest:** FNT/EOI/4/2020/ADV  
**Application Deadline:** June 17, 2020

### 1. Introduction

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The African Women's Development and Communication Network (FEMNET) is a pan-African, membership-based women's rights organization that was formed in 1988 to coordinate women's rights organizations across Africa and to advocate for women's rights and gender equality with a common and stronger voice. FEMNET's niche is her recognized identity as a Regional Network with the ability to reach a wide constituency of women across Africa and globally.

Since its establishment, the African Women's Development and Communication Network (FEMNET) has played a leading role in building the women's movement and amplifying the voices of African women to influence decisions made at national, regional and global levels, that impact on their lives. As a pan-African membership-based organization working to advance women's rights, FEMNET continues to mobilize African women to hold governments accountable to women's rights and gender equality commitments including: the Beijing Declaration and Platform for Action, the AU Protocol on the Rights of Women in Africa (Maputo Protocol) and the 2030 Agenda for Sustainable Development among others.

FEMNET's vision is an African society where gender equality is achieved and women and girls enjoy all their rights and live in dignity. Our mantra is women's rights are human rights, and we exist to mobilize African women for the achievement of gender equality and the realization of women's and girls' rights at all levels.

### 2. Overall Aim / Purpose

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In the wake of the global health Crises, FEMNET came up with a COVID-19 response plan which seeks to bring activists, members, feminist networks, funders and women's rights organizations in Africa for a collective action to respond to the ongoing crises. For the plan to be effectively implemented, FEMNET seeks the additional support of a technical team of 20-30 trackers for a period of 3 months (June-August 2020) to get timely information that will be updated on [FEMNET's online Hub](#). As governments continue to take a wide range

of measures in response to the COVID-19 outbreak, FEMNET is keen to track and compare policy responses in Africa rigorously and consistently.

The information to be tracked will be submitted on a weekly basis must have a credible data source and should include:

- a) National Governments directives on response – in form of press releases, state address, key important information on COVID response and other formal communication.
- b) Other actors' engagement on the response, paying special attention to SRHR, WASH (water and sanitation hygiene), economic responses, food provision, shelter, safety etc.
- c) Women's rights engagement in the official response committees and teams.
- d) Response led by women groups and their organizations.
- e) Women's rights violations - injustices as they happen.
- f) Reported cases/trends on key issues feeding in to our projects outcomes, e.g. Child marriage, FGM, abortion, civic space, women leadership, debts, etc.
- g) Government's level of inclusion in response plans with a focus on people that need special attention such as pregnant women and the most vulnerable and marginalized groups in society, such as People with disability.
- h) Available funding to Women Rights Organization for rapid response during and post COVID-19.

### **3. Scope of Work**

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The information will be tracked in all 55 African countries.

### **4. Methodology**

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The trackers are expected to:

- Conduct an in-depth desk research from available information on COVID-19 response plans in the African Continent. This will be done by collecting existing media materials and information by visiting governments, women's rights organizations and CSOs websites.

### **5. Key deliverables**

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The trackers primary role is basically data collection and providing topline clustered updates on a weekly basis. The trackers are expected to provide well packaged information as follows:

1. Provide a daily update to the FEMNET contact person on progress made, areas of support and challenges encountered.
2. Well packaged PDF or Word versions of the response information as outlined in section 2.0 above
3. Relevant links to articles, videos and reports of information as outlined in Section 2.0 above
4. A final report at the end of the assignment detailing the type of data collected and materials collected.

## 6. Required Expertise

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The trackers should demonstrate the relevant qualifications, skills and competencies to deliver on this assignment. FEMNET expects that the trackers will have the following:

- A degree in Communications, ICT, social sciences or other relevant disciplines from a recognized university.
- Demonstrated experience in data and information collection.
- Resourceful with strong linkages and networks nationally and continentally to be able to effectively collect as much credible information as possible
- Information Technology: Mastery of Microsoft Word, Excel and PowerPoint and presentation skills is essential.
- Working knowledge of Feminist approaches to development
- Demonstrated experience in online and internet research, in particular conducting desk and literature reviews.
- Excellent written oral and communication skills (English and/or French).

## 7. Terms of Service

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This is a non-staff contract and therefore the consultant(s) is not entitled to insurance, medical cover or any other status or conditions.

## 8. Duration of Assignment

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The duration of the assignment is estimated to run for 3 months (June - August 2020)

## 9. Application Process

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**Applications:** Interested applicants should send their updated CV and a 1-page cover letter demonstrating what makes you the most suited candidate for this assignment. To [recruitment@femnet.or.ke](mailto:recruitment@femnet.or.ke) by **17<sup>th</sup> June 2020**. Please indicate the reference on the subject line as **-Tracking Assignment for COVID-19 Response FNT/EOI/4/2020/ADV**

Applications should be addressed to:

*The Executive Director, FEMNET  
KUSCCO Centre, Kilimanjaro Avenue, off Mara Road, Upper Hill  
P. O. Box 54562, 00200 Nairobi, Kenya.*

**Please note:** Our recruitment and Selection procedures reflect our commitment to safety for all in all our activities. FEMNET is committed to welcoming people from the widest possible diversity of backgrounds, culture and experience. We will make any practical adjustments to enable people with a disability participate fully in an inclusive working environment. Please let us know in advance if you have a disability and require any special assistance in making your application. Only candidates who have been selected for interview will be contacted.